



# Cross System Conversion and Migration



Softech offers turnkey cross-systems conversion and migration solutions for electronic content management systems. With over 10 years of conversion and migration experience and more than 150 successful conversions, Softech has the methodology and hands-on experience to complete system migrations and conversions of any type, any size.

## Conversions from one document management system to another

Although similar in concept and functionality, each vendor's document management system is uniquely designed and somewhat proprietary. As such, having experience with both the "Source" and "Destination" systems is critical to the success of conversion projects. Our conversion services allow customers to migrate from any source to any destination system. This includes migrating both media (optical, tape, etc.) and database information to the new environment. For customers migrating to FileNet, we offer implementation services as well.

The following information outlines the services that are covered by Softech for cross-system migration and conversion services. Some items are not applicable to certain types of source or destination systems.

## Pre-conversion

Prior to every conversion, Softech engineers perform a thorough analysis and provide a detailed roadmap: clearly delineating what activities will be performed to assure a successful delivery. The pre-conversion phase of the project includes the following group of activities:

- Database/system analysis
- Test database export
- Pre-conversion reports
- Document mapping
- Image format conversion plan
- Source history data migration plan
- Exception handling
- Current (source) system load impact analysis and recommendation
- Destination system load impact analysis and recommendation
- Destination system reconfiguration recommendation



## Conversion methodology

Following the pre-conversion phase, Softech follows a thorough project plan that includes the following phases:

- Data extraction & conversion (image format, image enhancements, mapping)
- Optical platter creation & import (primary & backup)
- Delta conversion (data that has changed since the conversion started)
- Conversion test (test plan, QA and verification)

For more information on System Conversion, contact your **Softech sales representative**, or email [sales@softechis.com](mailto:sales@softechis.com)



## Cross System Conversion and Migration

- ▶ Most advanced and comprehensive in-house tools
- ▶ Minimum impact on existing systems
- ▶ Over 100 successful conversion projects worldwide
- ▶ Expert team of conversion specialists
- ▶ Flexibility & lower cost (divide work with partner or customer)
- ▶ Very aggressive pricing and quick turn-around times

- Delta conversion (data that has changed since the conversion started)
- Conversion test (test plan, QA and verification)
- Conversion reports and audit trails (comparison of reports, final review & analysis)
- System transition assistance
- Acceptance

### Supported Media

Softech can convert 5.25", 12" and 14" optical media in 650MB, 1.3GB, 2.6GB, 5.25GB, 7GB, 9.1GB, 12GB, and 30GB. Support SAN, NAS, and other magnetic erasable and non-erasable

### Supported Systems:

FileNet IMS	Proprietary systems	Wang (Eastman)	Alchemy/IMR
FileNet/Watermark	Mobius	Plexus	OTG/Legato
FileNet/Panagon/P8	Excalibur	SOURCE	Lanier
FileNet/Report Manager	OnBase/Hyland	MicroBank	Optika
Documentum	Bluebird/OpenText	Unisys	Minolta
IBM Image Plus	vTree	Kodak	Lotus Notes
IBM Visual Info	ViewStar (eiStream)	DST	Microsoft Sharepoint
PC-DOCs, (Hummingbird)	KeyFile/Lexign	Canon	

### Application Conversion

For customers transitioning to a FileNet or IBM platform who are interested in porting an existing document management application, Softech's offers Application Migration Services. As part of this service, Softech consultants will conduct an initial application review. We will present the customer with a number of alternatives and outline any associated benefits and potential risks. We will outline a roadmap that will take into consideration customer's short- and long-term requirements. Softech consultants are committed to making your migration a success and we will work with you to assure a successful migration of both your platform as well as any custom applications you may have.

Softech offers turnkey application migration services on a fixed-bid basis. Alternatively, customers may opt to take a blended team approach-having Softech consultants and in-house team working together.



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