SOFTECH
& ASSOCIATES

System Migration

Softech offers turnkey cross-systems conversion and migration solutions for electronic content management systems.

With over 20 years of conversion and migration experience and more than 150 successful conversions, Softech has the methodology and hands-on experience to complete system migrations and conversions of any type, any size.

Softech understands that in concept and functionality, each vendor's document management system is uniquely designed and somewhat proprietary. As such, having experience with both the "Source" and "Destination" systems is critical to the success of conversion projects.

Softech's conversion services allow customers to migrate from any source to any destination system. This includes migrating both media (optical, tape, etc.) and database information to the new ECM environment.

As an experienced IBM Business Partner, for customers migrating to the latest version of IBM Content Manager, we offer system implementation services as well.

PRE-CONVERSION

Prior to every conversion, Softech engineers perform a thorough analysis and provide a detailed roadmap: clearly delineating what activities will be performed to assure a successful delivery. The pre- conversion phase of the project includes the following group of activities:

- Database/system analysis
- Test database export
- Pre-conversion reports
- Document mapping
- Image format conversion plan
- Source history data migration plan
- Exception handling
- Current (source) system load impact analysis and recommendation
- Destination system load impact analysis and recommendation
- Destination system reconfiguration recommendation

CONVERSION METHODOLOGY

Following the pre-conversion phase, Softech follows a thorough project plan that includes the following phases:

- Data extraction & conversion (image format, image enhancements, mapping)
- Optical platter creation & import (primary & backup)
- Delta conversion (data that has changed since the conversion started)
- Conversion test (test plan, QA and verification)
- Conversion reports and audit trails (comparison of reports, Optical platter creation & import (primary & backup)
- Acceptance

For more information on System Migration, contact:

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